**Project Meeting Minutes Part - 4**

**Project Name: Data-Driven Evaluation of Toronto Apartment Buildings**

**Attendees:**

* Jibin George - 0832593
* Jibin Kuruppassery Sebastian - 0829897
* Kailas Krishnan Radhakrishnan Sudhadevi - 0850313
* Vishal Ramesh Babu - 0832438
* Yashas Mysore Srihari - 0851592

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| **Date and Time** | **Location** | **Attendees** |
| Oct 16, 3:00 to 5:00 PM | Outside College | Everyone participated |
| Oct 20, 2:00 to 5:00 PM | Outside College | Everyone participated |
| Oct 23, 3:00 to 5:00 PM | Outside College | Everyone participated |

**Agenda Items:**

Agenda Item 1

* Discussion: Reviewed progress on evaluating the alternative datasets identified in the last meeting. Each team member provided feedback on the datasets they reviewed, focusing on data completeness, compliance categories, and potential for feature engineering. Based on this review, we narrowed down our choices to two primary datasets and discussed a combined approach to maximize data accuracy and coverage.
* Action Items:

All members will conduct a comparative analysis of the two datasets, assessing strengths and limitations, to finalize the dataset choice by the next meeting.

Agenda Item 2

* Discussion: Outlined next steps for data cleaning and discussed early results from exploratory data analysis (EDA) focusing on evaluation scores and compliance metrics. We set preliminary timelines for completing EDA and adjusting research questions if needed.
* Action Items:

Each team member is tasked with analyzing assigned sections and identifying any data inconsistencies for team review by the next meeting.

Agenda Item 3

* Discussion: During the in-class session, each project group was represented by one member who presented their project details and fielded questions from peers and instructors. This interactive format provided valuable insights as group representatives explained their project’s scope and unique challenges. For our project, questions focused on influential factors such as building compliance challenges, variability in resident feedback, and neighborhood-level differences in maintenance standards. These discussions helped us refine our understanding of real-world factors affecting building evaluations and compliance metrics.
* Action Item:

Each team member will integrate feedback from this session into the project’s analysis framework, accounting for these influential factors in our data exploration and feature engineering efforts.

**Next Meeting date and time:** Nov 03, 2:00 to 5:00 PM